

Reservation Policy

- Private events
 - Main Hall available for 3 hours.
 - No shoes/food/drinks in the Main Hall.
 - 1 Hour setup and 1 hour cleanup time (Total time 5 hours).
 - Includes downstairs rooms for serving food with the reservation.
 - Includes kitchen to warm up food only (No cooking).
- Member sponsored events open to public
 - Main Hall and downstairs for serving food.
 - No shoes/food/drinks in the Main Hall
 - Any donations go to ICRCC.
- Classes held by volunteers
 - ICRCC may charge a fee for classes.
- Downstairs rooms
 - May be reserved on an hourly basis (includes time for set up or clean up).
- Kitchen for cooking (In addition to hall/room reservation, if required).
 - May be reserved for 5 hours (includes time for set up or clean up).
- General guidelines
 - All reservation require \$250 refundable deposit.
 - All reservations includes kitchen use for warm up only (except when kitchen is reserved for cooking).
 - All floor **must be clean** after each event.
 - All counters/tables/chairs **must be clean** after each event.
 - No holes/markers on any of the surfaces in the entire building.
 - All trash needs to be put in dumpster outside.
 - Any damages or extra cleaning cost will be deducted from the security deposit.

Send a request for further questions/reservations on icrcc.org

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